

**Milton High School**  
**2024 – 2025 Syllabus**  
**ALGEBRA CONCEPTS & CONNECTIONS**

Chloe Brown  
[BrownC29@fultonschools.org](mailto:BrownC29@fultonschools.org)

Stacy Johnson  
[JohnsonS5@fultonschools.org](mailto:JohnsonS5@fultonschools.org)

Miriam McAlister  
[McalisterM1@fultonschools.org](mailto:McalisterM1@fultonschools.org)

Coby Minton  
[Mintonc@fultonschools.org](mailto:Mintonc@fultonschools.org)

Scott Petzel  
[PetzelS@fultonschools.org](mailto:PetzelS@fultonschools.org)

Erin Ely  
[Elye@fultonschools.org](mailto:Elye@fultonschools.org)



**In all that we do, we always REP M!**

**R - Be RESOLVED**

**E - Be ENGAGED**

**P - Be POSITIVE**

**M - Be MINDFUL**

**MILTON PROCEDURES FOR ALL CLASSES**

**Grades:**

Students will have a minimum of eight grades per nine weeks, per subject area and will receive numeric grades on report cards for each course completed. Student grades are determined by three categories: major, minor, practice, and Algebra 1 EOC.

The following category weights have been determined by the district in Infinite Campus for EOC courses:

Semester 1	Semester 2
Major – 55%	Major – 40%
Minor – 35%	Minor – 30%
Practice – 10%	Practice – 10%
	EOC – 20%

**MISSING/LATE WORK**

**Due to Absence:**

If a student misses work due to absence, the student will have an equal number of days as he/she was absent to complete any missed assignments/assessments. The equal number of days allowed for missing/make-up work will begin the day after the student returns to school. Teachers can start deducting the points as listed below when the deadline has not been met. In addition, if a student is present but fails to turn in work, teachers will place an "M" in the gradebook (an "M" will be weighted as a zero in the gradebook). The "M" denotes that the work is missing and has yet to be turned in or made up. If the student skips class (look for code of conduct) on the day of a scheduled assessment, the student will receive a 0 and may only recover up to a 75%.

Category	Late Deduction – (maximum 25%)
Minor/Major	After the makeup window has passed, teachers will deduct late points from the completed assessment/assignment. 5% per day not to exceed 25%.
Practice	May be turned in date for up to a 75% regardless of the number of days late.

## RECOVERY POLICY

The intent of recovery is to assist students who are failing courses by providing adequate opportunities to master course objectives to eliminate preventable failures. **The goal of recovery is to help students learn to be successful and responsible.**

- All students will be afforded a one-time opportunity to recover each major assessment if they score below a 75.
- Students must initiate a meeting with the teacher, assure all missing work is completed and take advantage of support sessions.
- **Recovery of a major assessment should occur before the next major assessment is given, or within 10 days of receiving the major assessment back. It is the student's responsibility to schedule this recovery opportunity with their teacher.** Once the next major assessment is given, recovery options for previous assignments are not available.
- Students are eligible to earn a replacement grade that is no higher than a 75.
- If a student's recovery grade is below the original score, the original score will stand in the grade book.
- The original grade will be noted in the comment section of the grade book.

## NON-ACADEMIC SKILLS

Based on Board policy, all students will receive non-academic skills ratings from each class every 9 weeks on the progress report/report card. Teachers will submit the ratings on four areas (self-direction, collaboration, problem solving, and work habits) in a separate section from academic performance.

## COMMUNICATION OF PROGRESS

Progress reports will be updated in Infinite Campus and available through Infinite Campus every 4.5 weeks and report cards every 9 weeks to reflect the student's performance at those times. Teachers will notify parents/guardians by email or phone call if a student is in danger of receiving an F as a final grade or is experiencing a serious decline in achievement. Parents and students are encouraged to download the Infinite Campus app on their phones or to access Infinite Campus through the student and parent portal and check progress frequently.

**CLASSROOM DISCIPLINE** (please see *Student & Parent Handbook* for more detailed information):

**Cell Phones or PCDs (FCS Student Code of Conduct Rule 18f.II & 18.g.III)**

Students will place their phones in designated phone pouch for the entire class period.

In grades 6 through 12, the use of PCDs is not allowed during instructional time and will only be allowed when explicitly instructed to do so by a teacher or other school staff member.

- The use of cell phones and other PCDs for noneducational purposes, including but not limited to, recording staff and/or students without permission or other inappropriate content is strictly prohibited. **Discipline consequences will be given.**

CELL PHONE DISCIPLINE PROCESS	
1 <sup>st</sup> Offense	Redirect
2 <sup>nd</sup> Offense	Reteach Expectation
3 <sup>rd</sup> Offense	DIRECT Parent Communication
4 <sup>th</sup> Offense	Discipline Referral/ Phone Confiscated

\*\*When student phone confiscated, a parent/guardian will be able to pick the phone up in the main office.

\*\*Refusal to give cell phone to administration will result in further disciplinary action.

## Honor Code Violations

All honor code violations will be investigated, and consequences given. An honor code violation on homework, quizzes, or classwork (practice or minor category in the grade book), may be handled by the classroom teacher and may be referred to the administration. *Honor code violations of assessments (exams, tests, projects, essays, etc.) will be referred to the administration and will result in disciplinary consequences.* Additionally, honor code violations will be reported to honor society advisors.

### Limited AI Use with Teacher Permission:

In this course, the use of generative AI tools is permitted only with explicit teacher approval for specific assignments. AI can serve as an aid to enhance understanding and interaction with course content, within the boundaries of academic integrity. If AI tools are used, all AI-generated content must be accurately cited, and students are responsible for the integrity and correctness of their submissions, including any content derived from AI tools. It is essential to critically evaluate AI outputs to ensure they meet academic standards.

Unauthorized use of generative AI, without proper citation, is considered a violation of the Fulton County Schools Code of Conduct and may result in disciplinary action.

### Tardy to Class

Students arriving late to a class period will be admitted and marked as "Tardy". A student is considered tardy when he/she arrives after the bell but within the first twenty minutes of class.

You are tardy if...

- You are in the hall when the bell stops ringing.
- You are running down the hall when the bell stops ringing.
- You are close to the door, but in the hall, when the bell stops ringing.
- You are on your way from the restroom, but in the hall, when the bell stops ringing.
- The teacher has time to close the door while you are in the hall.
- You are bursting through the door when the bell stops ringing.
- You have already been to the classroom, but leave, and the tardy bell stops ringing.

**After twenty minutes, the student will be considered skipping class. Discipline consequences will be given.**

### Student Discipline

Detentions will be held for improper behavior during the class period (insubordination, language, disruption, etc.); or unauthorized use of cell phones. Parents will be notified if a teacher detention is assigned. Continued behavior violations of the FCS Code of Conduct will result in increased consequences for the student by administration.

### COMMON MILTON CLASSROOM POLICIES:

#### Hall Passes

All teachers have hall pass lanyards for their room. Students who need to use the restroom during class must request and gain permission from a teacher for use of the hall pass. **No students should be in the hallways in the first ten minutes or last ten minutes of the class period, even with a pass.**

#### Office Hours

	Monday	Tuesday	Wednesday	Thursday	Friday
7:45 – 8:15	McAlister 5310	Johnson 5308	Minton 5308	McAlister 5310	Johnson 5308
3:30 – 4:00		Brown 5306		Petzel 3208	

### Communication with Faculty

Due to limited access to a phone during the school day, please email faculty members with questions and concerns, so they may answer inquiries and resolve issues in a timely manner. Faculty will strive to respond to e-mail within one (1) business day. Parents and guardians may arrange individual teacher-parent conferences; however, if a conference with more than one teacher is desired, the student's counselor can help coordinate the meeting. **Parents must meet with a teacher before requesting a meeting with the department chair; parents must meet with a department chair and teacher before requesting a meeting with an administrator.**

## **Class Policies and Information:**

**Units:** The following are the units we will cover:

1. Modeling Linear Functions
2. Analyzing Linear Inequalities
3. Investigating Rational and Irrational Numbers
4. Modeling and Analyzing Quadratic Functions
5. Modeling and Analyzing Exponential Expressions and Equations
6. Analyzing Exponential Functions
7. Investigating Data
8. Algebraic Connections to Geometric Concepts
9. Culminating Capstone Unit

## **CLASSROOM EXPECTATIONS**

- Attend class each day with the appropriate materials and ask questions.
- Obey all rules as stated in the Milton High School handbook.
- Be prepared for class.
- **Put forth your best effort!**

### **Lost/Damaged Property Policy**

Students are financially responsible for all property issued by Milton High School. These items may not be left in classrooms, and teachers are not responsible for students' items left unattended. Items issued to the student must be turned in at the end of the course or as otherwise determined. Students will not receive credit for turning in another student's book, and students may not turn in replacement books. The cost of replacement items will be assigned to any student that fails to turn in property that was issued. Damaged items are subject to replacement cost. If a student is issued damaged property, the student must notify the administration in writing immediately.

**\*Syllabus is subject to change through the course of the year at the discretion of the classroom teacher.**